



# HASLEMERE TOWN COUNCIL

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Minutes of the Haslemere Town Council Meeting held at 7pm on  
Thursday 21<sup>st</sup> March 2019, Council Chamber, Town Hall, High Street, Haslemere

<b>Mayor</b>	*Cllr D Round
<b>Deputy Mayor</b>	*Cllr P Blades
<b>Councillors</b>	*Abeyundara, *Arrick, *Barton, *Blades, Bradley, *Carter, *Dear, Edwards, Hall, Hewett, *Isherwood, Hill, *King, *Odell, Peel, *Piper, Rodgers,

\* present

The meeting was clerked by the Town Clerk, Lisa O'Sullivan and minuted by Jo Cork.

The press were present as were; Stewart Brown, Diane Moses, Liz Burton (Haslemere Vision), Gareth Matthes (Grayswood Nursery), Mike Lockwood (A Place to Be Youth Group).

Prior to the meeting prayers were said by Reverend Jenn Riddlestone who has recently joined St Stephen's Church in Shottermill.

## **16/19 APOLOGIES FOR ABSENCE**

The following apologies are accepted by Council: Cllr Bradley (Away), Cllr Edwards (Personal engagement), Cllr Peel (Ill), Cllr Rodgers (Prior commitment), Cllr Hewett (Ill), Cllr Hall (Prior commitment), Cllr Hill (Prior commitment)

## **17/19 DISCLOSURE OF INTERESTS**

Relevant minute number shown in brackets.

### **Non – Pecuniary Interests:**

Cllr Piper, Cllr Round, Cllr Isherwood as WBC Members 22/19  
Cllr Abeyundara (22/19)

### **Pecuniary Interest:**

None disclosed

## **18/19 DISPENSATIONS**

None

## **19/19 QUESTIONS BY THE PUBLIC**

None

## **20/19 REPRESENTATIONS BY EXTERNAL BODIES**

None

## **21/19 MINUTES OF THE LAST MEETING**

**RESOLVED:** That the minutes of the meeting held 17<sup>th</sup> January 2019 and any recommendations therein be adopted. The minutes were signed as a true record.

Cllr Round proposed that item 13 (Grants) be moved forward.

## **22/19 GRANTS**

Unfortunately the Grants Committee on the 7<sup>th</sup> March was not quorate therefore the following spoke to council in respect of their Grant Applications:

### **Grayswood Nursery (£300)**

Gareth Matthes is a Project Co-ordinator at Surrey and Borders Community Orchard Project, an application for £300 has been put forward for the purchase and installation of 4 Heritage Apple Trees at Grayswood Nursery & Forest School.

**RESOLVED:** Grant of £300 awarded.

### **A Place to be Youth Group (£1000)**

Mike Lockwood is the Chair of the Management Committee for the Youth Group and has put in an application for £1000 to help with cost of staffing, traditionally youth clubs were run by a paid leader and staff but today this is not the case. Although Mr Lockwood understands that the 'Grant Application' criteria states that grants should not be used for wages, staff wages are the group's largest expense and greatest need, and will enable the group to gain specialist staff who have experience to support these children.

A discussion was held as to how we can support this venture further, Cllr Piper suggested that next Council considers adding this to Revenue Grants.

**RESOLVED:** Grant of £1000 awarded.

### **Waverley Borough Council (£500)**

WBC (No representation) is requesting £500 to go towards The Specsavers Surrey youth Games.

It was noted that the cost of the project is £6k but have WBC have applied for £12k in total, also not enough detail has been given about what the funds are being used for.

Cllr Odell proposed that should WBC not reach their grant target then they should approach 'Support Haslemere'; or 'HAS' for a grant.

**RESOLVED:** WBC grant application is refused.

### **Haslemere Hall (Cllr Abeysundara left the meeting)**

There is a surplus of £2980 within the grant budget, at a previous meeting it was agreed that any surplus could potentially go to Haslemere Hall to help with their refurbishment costs.

Cllr Piper proposed that the £2980 be split between Haslemere Hall and A Place to be Youth Group £1500/£1480.

**RESOLVED:** Surplus of £2890 be split between Haslemere Hall and A Place to be Youth Group £1500/£1480.

Cllr Abeysundara re-joined the meeting.

Cllr Round proposed that item 10 (Neighbourhood Plan) be moved forward.

### **23/19 NEIGHBOURHOOD PLAN**

Cllr Round would like to thank Stewart Brown and the Haslemere Vision for all their hard work over the past 6 years in producing this plan. He would also like to thank Cllrs Odell and Piper for their contribution towards the project.

Should the plan be adopted the next stage would be for it to go out to public consultation (which would be carried out by HTC with the help of Haslemere Vision). Cllr Piper confirmed that there is a further £18k in the budget for these processes.

Cllr Odell proposed that we adopt the plan and that a formal vote of thanks to Haslemere Vision be noted.

#### **RESOLVED:**

That the draft Neighbourhood Plan is adopted and put forward to the next stage of process; the public consultation.

### **MAYOR'S UPDATE**

The Annual Town meeting was held on the 6<sup>th</sup> March and was well attended, this was followed by the Haslemere Volunteer Awards.

The Mayor's Charity Golf Day is being held on the 4<sup>th</sup> April, The Mayor would like to thank Cllr Carter for all his hard work in organising this day.

The Mayor officially opened the Haslemere Festival last week, the Festival takes place during May.

The Mayor will be undertaking a 56-mile charity walk along the Greensands Way from the 6<sup>th</sup> – 10<sup>th</sup> May, he will be doing this walk barefoot.

The Mayor has purchased ties featuring the HTC crest which were given out to Councillors. These ties will be given to all newly elected Councillors.

### **24/19 CLERKS UPDATE**

Cllr. Richard Hampson has resigned from his post as Surrey County Councillor for Haslemere, Cllr. David Harmer will cover this post in the interim until a replacement is found.

The Clerk reminded Councillors that purdah starts tomorrow (22<sup>nd</sup> March) and ends after the elections, guidelines for this period have previously been distributed.

The Clerk congratulated the Mayor for successfully navigating the past year and wished him a happy birthday.

### **25/19 FINANCIAL MATTERS**

**RESOLVED:** That the schedule of payments as detailed in the Cashbook printouts for months 10&11 and any variances in the Council's accounts are approved.

**RESOLVED:** That the report detailing any overspends and recommendations before year-end, as circulated before the meeting, is approved.

#### **26/19 MINUTES OF COMMITTEE MEETINGS**

**RESOLVED:** That the minutes of the Planning & Highways Committee on 31<sup>st</sup> January 2019 and 28<sup>th</sup> February 2019, Amenities Committee on 7<sup>th</sup> February 2019 and Finance & Audit on the 11<sup>th</sup> February 2019 and any recommendations therein, not already made under delegated authority be adopted.

Cllr Piper reported that she and the Town Clerk are still looking at recommendations for somewhere to move Council Funds, which is covered by the FSCS.

#### **27/19 REVIEW OF GOVERNANCE DOCUMENTS**

**RESOLVED:** That the following documents are adopted by Council:

Standing Orders  
Financial Regulations  
Clerk's Delegation Schedule  
Email Use Policy  
ToR Highways Sub-Committee  
HTC/HPSL Memorandum of Understanding  
Staffing Committee ToR

Cllr Piper suggested that the 'Review of Councillors Code of Conduct' be added for review for next Council meeting.

#### **28/19 CLAMMER HILL ALLOTMENTS - PROVISION OF SHED**

Following a F&A Committee request, the provision of a shed for plot holders has been investigated and a quotation submitted for a shed, delivery, and installation for the amount of £3268.33 plus VAT (£3k of funds to come from earmarked allotment reserve).

There was some discussion regarding planning permission and if it is required for the installation of the shed.

**RESOLVED:** Subject to planning permission required, and within budget, it was agreed that the communal shed be purchased from the available funds using the grounds maintenance budget first, the non-refundable pledge second and the balance to be made up from the allotment reserve.

#### **29/19 REPORTS FROM TWIN HATTED MEMBERS:**

Cllr Piper gave an update on 77-70 Weyhill; WBC recently met with the owner of the property and the architect involved in the development, improvements to the look of the building are planned.

A discussion took place on how this type of permitted development be addressed in the future and the use of invoking Article 4.

Cllr Piper confirmed that WBC are in the final stages of invoking Article 4 at Beacon Hill, it is shortly due to go out to public consultation.

Cllr Odell confirmed that as part of the Neighbourhood Plan it is requested that Article 4 will be invoked for High Street, West Street and Wey Hill, Haslemere.

**30/19 REPORTS FROM REPRESENTATIVES**

Cllr Blades submitted a report regarding the Haslewey.

**31/19 CHARGING FOR PENSIONS CERTIFICATION**

There was some debate on this subject.

**RESOLVED:** Council will not charge for this service for now but keep under review in case numbers increase.

**32/19 STAFFING MATTERS**

All staff have been appraised by Town Clerk and relevant member of the Staffing committee. Under delegated powers each staff member has been awarded a one point pay increment.

The Mayor would like to thank all the Councillors the who are retiring at the end of this term.

Meeting finished 8.30pm

Signed.....  
Chairman of Meeting

Date.....