



# HASLEMERE TOWN COUNCIL

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Minutes of the Haslemere Town Council Meeting held at 7pm on  
Thursday 28<sup>th</sup> May 2020 Meeting held remotely via Zoom

<b>Mayor</b>	*Cllr J Robini
<b>Deputy Mayor</b>	*Cllr S Dear
<b>Councillors</b>	*Arrick *Barton, *Cole, *Davidson, *Dullaway, *Ellis, *Hewett, *Isherwood, *Keen, *Lloyd, *Matthes, *Nicholson *Odell, *Round, *Weldon, *Whitby

\* present

The meeting was clerked by the Town Clerk, Lisa O'Sullivan and minuted by Jo Cork

#### **41/20 APOLOGIES FOR ABSENCE**

All Councillors were in attendance.

#### **42/20 DISCLOSURE OF INTERESTS**

Cllr Odell – Item 14; Gladrags Project - President of the Haslemere Education Museum  
Cllr Round – Item 14; Gladrags Project - Spouse of Cllr Odell

#### **43/20 DISPENSATIONS**

None required.

#### **44/20 QUESTIONS BY THE PUBLIC**

Mr Davidson:

On the 9<sup>th</sup> May the Government published a £2 million incentive to promote Cycling & Walking (increased bike lanes, safer junctions etc) and stated they would be working with local Councils to implement this. How will Haslemere Town Council respond to this?

Cllr Barton as The Surrey County Councillor has been in discussions with Surrey Highways on how this could work and would welcome a separate discussion with Mr Davidson regarding any ideas he would like to put forward for this scheme.

#### **45/20 REPRESENTATIONS BY EXTERNAL BODIES**

None.

#### **46/20 MINUTES OF LAST MEETING**

**RESOLVED:** That the minutes of the meeting held 27<sup>th</sup> March 2020 are approved.

#### **47/20 MAYORS UPDATE**

The Mayor gave an update on the following projects:

- Neighbourhood plan consultation closes on the 31<sup>st</sup> May
- Haslemere Community Store successfully launched, thanks to Cllrs Barton and Matthes for leading this project.

- CCTV installation proceeding
- The possibility of employing a short-term consultant with a background of working with local authorities to advise us on best practice for re-opening the High Street, this will be discussed further at the Town Re-opening meeting.

#### **48/20 CLERKS UPDATE**

The Clerk's Report had been distributed to the Council prior to the meeting and was noted.

#### **49/20 FINANCIAL MATTERS**

**RESOLVED:** That the schedule of payments as detailed in the Cashbook printouts for months 12&1 and any variances in the Council's accounts, including reported overspends and virements are approved.

#### **50/20 INTERNAL AUDIT 2019-2020**

**RESOLVED:** That the content of Internal Audit reports for 2019-20 is noted. The Clerk is instructed to take steps, to comply with the Internal Auditor's recommendations.

#### **51/20 EXTERNAL AUDIT REQUIREMENTS – Annual Governance Statement**

Council considered the Annual Governance Statement on the AGAR for year ended 31<sup>st</sup> March 2020.

**RESOLVED:** That the Annual governance statement for year ended 31st March 2020 is approved.

#### **52/20 EXTERNAL AUDIT REQUIREMENTS – Accounting Statements**

Council considered the Accounting Statements on the AGAR for year ended 31<sup>st</sup> March 2020.

**RESOLVED:** That the Accounting Statements for year ended 31st March 2020 is approved.

#### **53/20 MEMBERSHIP OF COMMITTEES/EXTERNAL BODIES**

**RESOLVED** The membership of Committees and External Bodies, and Chairmanship of Committees and working parties remains unchanged and will be reviewed in May 2021.

#### **54/20 AMENDMENT TO STANDING ORDERS**

**RESOLVED:** That the amended standing orders at Appendix 8 are adopted, and section 28 added.

#### **55/20 GRANT APPLICATION – GLADRAGS PROJECT**

Cllr Odell and Cllr Round left the meeting.

Cllr Keen stated that an application (appendices 9-11) has been received from the Haslemere Education Museum for a project to create a community quilt to highlight the difficult times we have experienced during this pandemic. All councillors voted to award the requested amount of £995 to support this worthwhile project.

#### **56/20 CIL PROCESS**

**RESOLVED:** That a CIL working party is convened to draw up terms of reference and process for dealing with CIL monies ready for the next Full Council meeting in July. The working party will consist of the following Councillors:

Cllr John Robini  
 Cllr Round  
 Cllr Matthes  
 Cllr Dear  
 Cllr Dullaway  
 Cllr Whitby  
 Cllr Lloyd

Cllr Robini will schedule the initial meeting.

**57/20 NEIGHBOURHOOD PLAN UPDATE**

Cllr Robini gave an update on the Neighbourhood Plan; the extension runs until 31<sup>st</sup> May so there is still time to complete the survey. Haslemere Vision will be collating the information received from the surveys and taking any key issues that arise to the Working Party for further discussion.

Cllr Davidson requested that the main key issues be highlighted at the July full Council meeting, Cllr Robini confirmed he but will put this request forward to Haslemere Vision.

**58/20 MINUTES OF COMMITTEE MEETINGS**

**RESOLVED:** that the minutes of those meetings and any recommendations therein, not already made under delegated authority, be adopted:

- Planning & Highways Committee – 21<sup>st</sup> May 2020

**59/20 REPORTS FROM EXTERNAL REPRESENTATIVES**

Cllr Barton confirmed that the Surrey Hills to Southdowns Partnership will hopefully be accredited with the ‘Gold Standard’ award for transport which will allow them to apply for matched funding up to £25k.

Cllr Barton also stated that the Community Store has proved hugely successful, and in its first week it provided 40 people meals for 1 week; this has been a Town Council run initiative with collaborations from various community groups.

Cllr Keen would also like to thank Haslewey for working hard to provide Meals on Wheels for residents who rely on this service.

Cllr Odell is hoping that the Food Festival and Walking Festival will still be taking place this September.

Meeting finished 7:55pm

Signed.....  
Chairman of Meeting

Date.....