

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is made on the [xx] day of [Month] 2019 BETWEEN:

1. **HASLEMERE TOWN COUNCIL** of Haslemere Town Hall, High Street, Haslemere, GU27 2HG (“the First Party”)

AND

2. **HASLEMERE PUBLIC SERVICES LIMITED** of the same address (“the Second Party”)

BACKGROUND

The Second Party has been established to provide services to and for the benefit of the people of Haslemere and has entered into a lease with Waverley Borough Council of the public conveniences near the High Street, Haslemere, more particularly described in the lease dated 26 September 2018. Both Parties wish to record their relative rights and responsibilities in relation to this and to any future undertakings they may wish to enter into.

AGREEMENT

1. The Second Party agrees to carry out all necessary management functions in relation to these public conveniences and to any other undertaking
2. The First Party agrees to meet the costs incurred by the Second Party in performance of its duties in respect of the public conveniences and any other undertaking so long as those costs have been approved in the relevant budget cost centre. Any deviation from this must obtain full Council approval.

DURATION OF THE MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding shall be effective on the date of its signature by both parties and endure until either party expresses its wish to terminate it in writing to the other party.

Signed for Haslemere Town Council

Signed for Haslemere Public Services Limited

Authorised Signatory

Authorised Signatory