



# HASLEMERE TOWN COUNCIL

Town Hall, High Street, Haslemere, Surrey GU27 2HG  
01428 654305 / [town.clerk@haslemeretc.org](mailto:town.clerk@haslemeretc.org)

19<sup>th</sup> July 2019

To all Members of Council

<b>Mayor</b>	Cllr J. Robini
<b>Deputy Mayor</b>	Cllr S. Dear
<b>Councillors</b>	Arrick, Barton, Cole, Davidson, Dullaway, Ellis, Hewett, Isherwood, Keen, Lloyd, Matthes, Nicholson, Odell, Round, Weldon, Whitby

I give notice that a meeting of Full Council will be held on Thursday 25<sup>th</sup> July 2019 at 7pm. in the Town Hall, High Street, Haslemere and you are hereby summoned to attend such meeting.

Members of the press and public are entitled to attend this meeting and are encouraged to do so.

Yours sincerely,

LISA O'SULLIVAN  
Town Clerk

Before the meeting prayers will be said, vicar to be confirmed.

## **AGENDA**

### **1. APOLOGIES FOR ABSENCE**

Council to decide whether or not to accept apologies for absence.

**RECOMMENDED:** That where reasons are given by Members they are approved.

### **2. DISCLOSURE OF INTERESTS**

To receive from members declarations of Disclosable Pecuniary Interests or Non-Pecuniary Interests, in addition to those listed attached in relation to any items included on the agenda for this meeting, in accordance with LOCALISM ACT 2011 s. 29 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

### **3. DISPENSATIONS**

Town Clerk to report on any dispensations granted prior to the meeting relating to the approval of the budget, the approval of any borrowing under the Local Government Act 2003, the making of the precept, the making of the calculations under ss 49A, 49B of the Local Government Finance Act 1992, the approval of an allowance, payment or indemnity to Members.

#### **4. QUESTIONS BY THE PUBLIC**

Any resident of the area covered by the Town Council and present at the meeting may ask questions relating to the business of the Town Council.

#### **5. PRESENTATIONS BY EXTERNAL BODIES**

#### **APPENDIX 1**

A short presentation will be made by:

- Malcolm Carter – Haslemere Penny Ha’Penny Trust (see attached report)
- Insp. Gary Smith – Waverley Police Borough Commander

#### **6. MINUTES OF THE LAST MEETING**

#### **APPENDIX 2**

To confirm and sign the Minutes of the meeting held on 16<sup>th</sup> May 2019.

**RECOMMENDED:** – that the minutes of the meeting held on 16<sup>th</sup> May 2019 and any recommendations therein be adopted.

#### **7. MAYOR’S UPDATE**

To receive update from the Mayor

#### **8. CLERK’S UPDATE**

#### **APPENDIX 3**

Written report as circulated with Agenda.

#### **9. FINANCIAL MATTERS**

#### **APPENDIX 4**

The following documents are attached. Councillors should contact the Clerk in advance of the meeting if there are any queries relating to these documents.

Cash and Investment reconciliation for month 3. This document shows that the Council’s bank statements agree with its accounting system.

Cashbook Payments for months 2&3. These list all of the payments and receipts to and from the Council’s bank accounts since the last meeting.

#### **Cashbook 1 (current account)**

Month 2 payments totalling - £38127.99

Month 2 receipts totalling - £11658.51

Month 3 payments totalling - £16283.78

Month 3 receipts totalling - £3207.82

#### **Cashbook 2 (deposit account)**

Month 2 payments totalling - £0

Month 2 receipts totalling - £0

Month 3 payments totalling - £0

Month 3 receipts totalling - £184.52

#### **Cashbook 3 (reserve account)**

Month 2 payments totalling - £0

Month 2 receipts totalling - £0.02

Month 3 payments totalling - £0

Month 3 receipts totalling - £0.02

#### **Cashbook 9 (United Trust reserve account)**

Month 2 payments totalling - £0

Month 2 receipts totalling - £0

Month 3 payments totalling - £0

Month 3 receipts totalling - £0

Summary Income and Expenditure by Budget Heading for month 3. This shows how much actual money has been spent to date against each of the Council’s budget headings and what percentage of the total budget for each heading has been spent.

**RECOMMENDED:** That the schedule of payments as detailed in the Cashbook printouts for months 2&3 and any variances in the Council’s accounts are approved.

## **10. MINUTES OF COMMITTEE MEETINGS**

To receive the minutes of Committee meetings held since last full Council. Unless otherwise specified, all have been previously circulated and are available on the Council's website.

- Planning & Highways Committee - 23 May, 20 June, 18 July 2019
- Grants - 11 July 2019
- Amenities Committee - 13 June 2019
- Finance and Governance – 10<sup>th</sup> June 2019

**RECOMMENDED:** – that the minutes of those meetings and any recommendations therein, not already made under delegated authority, be adopted.

## **11. CLIMATE CHANGE MOTION**

**APPENDIX 5**

To consider the attached motion submitted by Cllrs Matthes and Lloyd.

## **12. COUNCIL STRATEGIC PLAN**

**APPENDIX 6**

An outline draft is attached which includes objectives put forward by Councillors.

**RECOMMENDED:** – that a Working Party is formed to finalise the plan, progress to be reported to September Council.

## **13. REDUCING RISK TO COUNCIL FINANCES**

**APPENDIX 7**

See attached paper.

**RECOMMENDED:** That accounts are opened and £85k transferred to Tridos and Nationwide banks since these meet all criteria. The Clerk, Cllrs Round, Lloyd and Dullaway are delegated to investigate and chose a third account to open, again with £85k transferred from Unity Trust. Bank signatories for all new accounts to mirror those currently set up for Unity Trust.

## **14. REPORTS FROM EXTERNAL REPRESENTATIVES**

**APPENDIX 8**

Council to note the reports at Appendix 8 from:

Cllr Dullaway – Walking Festival  
Cllr Matthes - Transition Town Haslemere  
Cllr Dear – Haslemere Hall  
Cllr Whitby - Beacon Hill and Hindhead Focus Group  
Cllr Lloyd – Love Haslemere Hate Waste

## **15. VE DAY CELEBRATIONS 2020**

To receive a report from Cllr Odell.

## **16. EQUAL OPPORTUNITIES POLICY**

**APPENDIX 9**

At its last meeting, the F&G committee asked for the Council's Equal Opportunities policy to be amended so that it was clear that it applied not only to staff and councillors but anyone with whom the Council interacts. Some wording has had minor amendments and the following section, written by Cllr Weldon, has been included:

### **Our commitment to our community**

Mindful of the diversity of our population, we declare that the principle of equal opportunity shall apply not only to staff, but to all in our community, including councillors and residents alike. In everything that we do, we shall seek to treat all with equal consideration and respect.

**RECOMMENDED:** – that the Equal Opportunities policy at Appendix 9 is adopted.

**17. LGPS DISCRETIONS POLICY**

**APPENDIX 10**

Every few years the Council is obliged to publish a discretions policy in relation to staff pensions. As in previous years the attached follows exactly the model policy provided by Surrey County Council.

**RECOMMENDED**: That the LGPS Discretions policy at Appendix 10 is adopted.

**18. EXCLUSION OF THE PUBLIC**

**RECOMMENDED**: That the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted.

**19. CHRISTMAS LIGHTS**

**APPENDIX 11 (commercial confidential)**

Clerk to report – see attached confidential report.

\*\* End of Agenda \*\*